

OPERATOR TRAINING

OVERVIEW

The training will consist of instructor led demonstrations of the functionality throughout r2c, this will include best practice workflows, work arounds for specific needs and overcoming any potential issues. Learners will be provided with training environments and exercises to perform throughout the day.



r2c Portal

Introduction to r2c allows all users to navigate the system and become familiar with the small tools including messaging and setting preferences.

Login

Navigation

Messaging System



Fleet Maintenance

Fleet maintenance enables staff to build assets, maintain the details and schedule work.

Assets

Asset Details



Driver Management

Driver Module/App is a primary bolt on module enabling drivers to carry out their daily checks and defect reports directly from the cab whilst admin staff carry out all actions associated with managing and monitoring those checks.

Driver Application

Driver Checks



Defect Management

Defect management is a major responsibility for operators, the module allows for full control of the fleets defects irrelevant of their source.

Defects



Jobsheet Management

Jobsheet Management enables staff to carry out all actions associated within the jobsheet lifecycle from creating new jobsheets, adding work to existing jobsheets through to authorisation/completion.

Ad Hoc Jobs/Workline

Forward Planning

Today's Work

Missed Work



Admin Setup

Maintaining organisations details, add/edit users, amend invoice details, view the customer list and setting up of new customers.

Organisation

Network



Admin Tasks

Maintaining documentation currently and previously associated with the organisation and run reports in accordance with business needs.

Documents

Reports



Planning & Monitoring

Planning and Monitoring the day to day running of the workshop and carry out the actions required to process jobsheets as work comes in from various routes.

Dashboard

Planner

To enquire about the next available dates or reserve your place, please click [here](#). For any other course-related queries, please use training@r2conline.com to contact our Training Department.



online service network